

## Annual Work Plan (Cover Page)

Country: Jamaica

<b>MSDP Outcome(s):</b>	Access to equitable social protection systems, quality services improved and sustainable economic opportunities improved.
<b>Expected CP Outcome(s):</b> <i>(Those that are linked to the intervention and extracted from the CPAP)</i>	Capacities of public-policy and rule-of-law institutions and civil society organizations strengthened.
<b>Expected CP Output(s):</b> <i>(Those that are linked to the intervention and extracted from the CPAP)</i>	Growth and development are inclusive and sustainable, incorporating productive capacities that create employment and livelihoods for the poor and excluded
<b>Implementing partner:</b>	United Nations Development Programme
<b>Responsible Parties:</b>	Bureau of Gender Affairs Jamaica Chamber of Commerce

### Narrative

Private sector development (PSD) plays a critical role in Jamaica's socio-economic development and provides benefits to both men and women. However, PSD effectiveness requires an understanding of the different constraints often faced by women and men in this domain and the different options for gender equality. This project aims to promote, improve and increase gender mainstreaming in the private sector. By mainstreaming gender considerations in the organizational, management and corporate planning systems and policies in the private sector it is expected that this will improve gender equality which should eventually optimize staff performance and increase the efficiency and competitiveness of organizations.

Programme Period: 1 Sep 2017 – 31 August 2020

Project Title: Enhancing Gender Equality and Mainstreaming in the Private Sector

Project Code: 00099577

Duration: 36 months

Estimated annualized budget: \$128,835.32 USD

Allocated resources:

TRAC: \$72,960.00 USD

Other (Private Sector): \$55,875.32 USD

Unfunded budget: \_\_\_\_\_

Agreed by (Implementing Partner): \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Agreed by (UNDP): Elie Laurence - Choumave

Date: 4 April 2018 Signature: Elie Laurence

## Annual Work Plan Template

Year: 2018

EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&amp;E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount (US\$)
<b>Output 1:</b> Capacity of national institutions strengthened to develop and implement EQUIGEN	1.1 Engage relevant national institutions and private sector entities in forums to aid in development of national Gender Equality Certification Programme (EQUIGEN)	X	X	X	X	UNDP	UNDP	75700	6000
<b>Indicator:</b> 1.1 Degree to which National gender seal certification model is developed  Target: Not developed									

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		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount (US\$)
Output 2: Assessment of progress towards each ABT and/or national equivalent  Indicator: <b>2.1 Proportion of workers per organization provided with training on Gender Equality (disaggregated by sex)</b>	2.1 Conduct training in each organization on Gender Equality.	X	X	X		UNDP	75700	500	
	2.2 Plan and implement at least 5 training sessions during the project for Gender Equality Committee and upper and middle management from the entities	X	X	X	X	UNDP	75700	6000	
	2.3 Conduct organizational assessment through equality@work online platform	X	X	X		UNDP	74500	37,800	

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		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount (US\$)
2.2 Proportion of organizations committed to implement a gender equality management system (GEM)	2.4 Development of Action Plan for each organization		X	X	X	UNDP	UNDP/P private Sector	74500	13,936.32
2.3 Proportion of Organizations assessed using the Equality@Work Online platform									
2.4 Status of completion of gender Equality Plans of Actions in all companies in the project									
Target: 0% of workers									
Output 3: Knowledge management tools developed and/or applied to support improved knowledge of gender equality in	3.1 Translate materials and adapt to national context	X	X	X	X	UNDP	UNDP	74500	

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		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount (US\$)
the workplace	3.2 Develop communication Strategy		X	X	X	UNDP	71300	5,000	
Indicator: <b>3.1 Number of Knowledge Management Tools developed and/or enhanced and applied</b>									
<b>3.2 Status of completion of communication strategy</b>									
Target: Not developed									
	Project Management					UNDP	71400	55,460	
	GMS (8%)						71200	4,139	
<b>TOTAL</b>								<b>128,835.32</b>	